



K.Erik Swanson, PhD  
Superintendent of Education

**GUAM HEAD START PROGRAM**  
**DEPARTMENT OF EDUCATION**  
**501 Mariner Avenue, Barrigada, GU 96913-1608**  
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25-1557  
Angelina-Marie C. Lape  
Program Director

## **DIRECTOR'S REPORT**

### **June 2025**

Per Section 642(d)(2) of the Head Start Act, the Guam Head Start Program shall ensure the sharing of information for use by the Guam Education Board (GEB) as its governing body and the Guam Head Start Policy Council (GHSPC), about program planning, policies, and Head Start operations.

- **BUDGET / FISCAL (pages 6 - 8)** – Budget Status as of June 10, 2025 is as follows:
  - FY2023 – 99.6% of the total award has been spent and/or encumbered.
    - OHS approved the low-cost extension of this project period to June 29, 2025.
    - Basic Grant – 99.2% spent and/or encumbered.
    - Training and Technical Assistance Grant – 100% spent and/or encumbered
  - FY2024 – 84.8% of the total award has been spent and/or encumbered.
    - Basic Grant – 84.1% spent and/or encumbered
    - Training and Technical Assistance Grant – 85.4% spent and/or encumbered
- **MEALS (page 9):**
  - Attached is the CACFP Meal Reimbursement report of meals and snacks provided through USDA programs for April 2025.
- **FEDERAL UPDATES:**
  - OHS has responded to my inquiry and informed me that our Non-Competing Continuation (NCC) grant has been processed and approved in the Head Start Enterprise System (HSES). We should be receiving our Notice of Award (NOA) soon as the start of our grant year is July 1.
  - Our newly assigned Federal Grant Specialist (GS) is Marilyn Carlino from the OHS West regional office in Denver, Colorado. She will be our Point of Contact for all fiscal matters.
  - During a webinar with the Region 9 Head Start Association (R9HSA), the following information was shared regarding the realignment of the Office of Head Start.

Category	Before Realignment	After Realignment
Regional Offices	● 12 – Boston, New York, Philadelphia, Atlanta, Chicago, Dallas, Kansas City, Denver, San Francisco, Seattle, AI/AN (DC), and MSHS (DC)	● 5 – Philadelphia, Atlanta, Dallas, Kansas City, Denver, AI/AN (DC Office)
Oversight Model	● Regional Office-based	● Geographic (West, Southwest, Midwest, Northeast, Southeast) and Tribal Programs ● Centralized (Functional Model)
Federal Staff	● Regionally assigned Program Directors, Manager/Supervisors, and Specialists ● OGM Grants Officers and Fiscal	● Nationally assigned by function (e.g. fiscal, program)

Category	Before Realignment	After Realignment
	Specialist	
Communication	<ul style="list-style-type: none"> <li>Localized support &amp; individualized relationships</li> </ul>	<ul style="list-style-type: none"> <li>Virtual &amp; national coordination</li> <li>Geographic reassignment – new collaboration/relationships</li> </ul>
Grantee Interaction	<ul style="list-style-type: none"> <li>One-on-one with regional contacts</li> </ul>	<ul style="list-style-type: none"> <li>Multiple points of contact across functions</li> </ul>

## Office of Head Start Regional Realignment

**OHS WEST: 13**  
(AK, ID, OR, WA, HI, CO, MT, UT, WY, KS, CA, NV, NE)

(American Samoa, Guam, Northern Mariana Islands, Palau)

**OHS MIDWEST: 10**  
(IL, IN, MN, WI, OH, MI, IA, MO, SD, ND)

**OHS NORTHEAST: 9**  
(CT, MA, ME, NH, RI, VT, NY, NJ, PA)

**OHS SOUTHEAST: 11**  
(FL, GA, NC, SC, MD, VA, WV, DC, DE)

(U.S. Virgin Islands, Puerto Rico)

**TRIBAL: 151 Recipients**

**OHS SOUTHWEST: 10**  
(OK, TX, NM, AZ, AR, LA, MS, AL, KY, TN)

U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES  
**CHILDREN & FAMILIES**  
Office of Head Start



## Office of Head Start Regional Office Locations

- OHS Northeast
  - Philadelphia, PA
- OHS Southeast
  - Atlanta, GA
- OHS Midwest
  - Kansas City, MO
- OHS Southwest
  - Dallas, TX
- OHS West
  - Denver, CO



• American Indian/Alaska Native

- **PROGRAM UPDATES (pages 10 - 12):**

- **Facilities – See attached matrix**

- **Lead Testing of Water** – We will begin collecting samples from the 19 schools with Head Start centers on Monday, June 16. Samples are taken from sinks in Head Start classrooms and school cafeterias and from water fountains used by Head Start children.
- **Lead Testing of Paint** – We have scheduled testing of the paint in identified schools on Tuesday, June 17. Sites which have tested positive for lead in paint and were mitigated with lead encapsulation paint will also be tested.
  - Finegayan I
  - Finegayan II
  - JM Guerrero II
  - Price I/II

- **Staffing** – The following is the current status of Head Start staff vacancies:

- We have requested to schedule interviews to fill the following positions.
  - Monday, June 16 – 1 Social Worker II, 1 Community Program Aide II, 2 Community Program Aide I
  - Friday, June 27 – 5 Limited-Term Head Start Aide
- We are awaiting approval of the Request to Fill the following positions and are hopeful that we will be able to interview for these during the upcoming job fair.
  - 5 Limited-Term Teachers
  - 1 On-Call Substitute (reasonable accommodations)
  - 1 On-Call Substitute (rover)

- **ERSEA: (Eligibility, Recruitment, Selection, Enrollment, Attendance)**

- **Eligibility and Recruitment:** Outreach registration for the upcoming school year continues Monday to Thursday for the months of May to June. Additional dates will be announced for July once finalized.
  - NRCHC (Dededo) – May 26 through June 26
  - SRCHC (Inalahan) – June 9-12
  - Hagat Mayor's Office – June 16 - 19

- **Enrollment:** The program has met the goal for enrollment at 97%. The following reflects the end of month enrollment thus far:

Month	End of Month Enrollment	Month	End of Month Enrollment
August 2024	464/534 = 86%	January 2025	523/534 = 97%
September 2024	470/534 = 88%	February 2025	519/534=97%
October 2024	487/534 = 91%	March 2025	511/534=95%
November 2024	518/531 = 97%	April 2025	503/534=94%
December 2024	520/534 = 97%	May 2025	520/534=97%

- **Attendance:** The goal for Average Daily Attendance (ADA) is 85%. The following reflects monthly Average Daily Attendance thus far.

Month	Monthly ADA	Lowest ADA	Highest ADA
August 2024	56.03%	41% @ Carbullido PM	71% @ HS Truman
September 2024	60%	47% @ Carbullido PM	92% @ Chief Brodie II
October 2024	76.05%	42% @ Carbullido PM	100% @ Chief Brodie II
November 2024	75.68%	56% @ Carbullido AM	89% @ HS Truman
December 2024	75.47%	50% @ Carbullido PM	86% @ PC Lujan
January 2025	74.30%	41% @ Carbullido PM	86% @ Astumbo
February 2025	74.14%	43% @ Carbullido PM	87% @ PC Lujan
March 2025	75.02%	51% @ Carbullido PM	86% @ PC Lujan & Finegayan
April 2025	75.98%	55% @ Carbullido PM	90% @ Chief Brodie I
May 2025	72.02%	54% Carbullido PM	87% Price I


- **CORRESPONDENCE from the Office of Head Start (pages 13 - 30)**

- Correspondence
  - 2025.06.11 Correspondence - HSES Grantee - 09CH012638 - Status of NCC grant
  - 2025.06.11 Correspondence - HSES Grantee - 09CH012638 - Re\_ Status of NCC grant
  - 2025.06.12 Correspondence - funding
- Information Memorandum (IM) / Program Information (PI)
  - ACF-OHS-IM-25-04 Expanding Educational Freedom and Opportunities for Families in Head Start Programs
- Additional information and resources:
  - Eblast 2025.04.23 PMS Now Requires Federal Awarding Agencies to Approve Payment Requests
  - Eblast 2025.05.28 Federal Register Alert\_ Proposed Information Collection Activity; Head Start Grant Application (Office of Management and Budget #0970-0207)
  - Eblast 2025.05.29 "Defend the Spend" Payment Justification Guide Webinar
  - Eblast from NHSA 2025.05.31 President's Budget Proposes Level Funding for Head Start
  - Eblast 2025.05.31 Centralizing Child Health and Safety Incident Reports
  - Eblast 2025.06.04 FY26 Updated Grant Application Instructions
  - Eblast 2025.06.04 Introducing PIR Quick Takes; Short, Helpful Videos On Demand
  - Eblast 2025.06.05 Child Incident Reporting Requirements in the Head Start Program Performance Standards
  - Eblast 2025.06.06 Register Now\_ Webinar on Improving Educational Freedom for Young Children and Families

- **SUMMARY OF ACTION ITEMS FOR CONSIDERATION:**

- None at this time

Submitted: June 13, 2025

  
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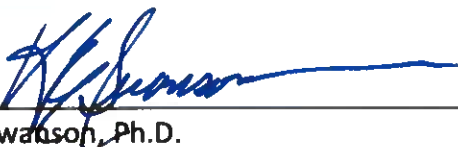
Angelina-Marie C. Lape

Head Start Program Director

  
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Joseph L.M. Sanchez

Deputy Superintendent, Curriculum and Instructional Improvement

  
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K. Erik Swanson, Ph.D.

Superintendent of Education

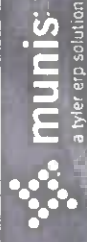
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# GUAM DOE

## HEAD START GY23 & GY24

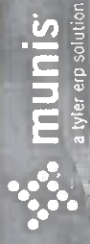
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FOR 2025 09



ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE	PCT
23	FY 2023	APPROP	BUDGET				BUDGET	USED
<b>32010 BASIC GRANT AWARD</b>								
76220	831 215 SALARY FY23 BASIC	2,360,373.00	2,220,341.21	2,220,341.21	.00	.00	.00	100.0%
76221	831 215 PART-TIME FY23 BAS	339,822.00	182,371.42	182,371.42	.00	.00	.00	100.0%
76222	831 215 STIPENDS FY23 BASI	6,908.00	17,174.39	17,174.39	.00	.00	.00	100.0%
76223	831 215 BENEFITS FY23 BASI	1,099,934.00	1,055,701.44	1,055,701.44	.00	.00	.00	100.0%
76224	831 215 MILEAGE FY23 BASIC	14,000.00	10,498.63	10,498.63	.00	.00	.00	100.0%
76225	831 215 CONTRACTUAL FY23 B	154,964.00	1,514,202.18	912,254.38	.00	564,158.47	37,789.33	97.5%
76226	831 215 SUPPLY FY23 BASIC	112,550.00	121,274.70	58,661.45	.00	60,126.87	2,486.38	97.9%
76227	831 215 EQUIPMENT FY23 BAS	-126,145.00	590,784.66	514,613.56	.00	68,055.44	8,115.66	98.6%
76228	831 215 MISC. FY23 BASIC	26,520.00	103.50	103.50	.00	.00	.00	100.0%
76229	831 215 INDIRECT FY23 BASI	87,863.00	78,726.53	78,726.53	.00	.00	.00	100.0%
76235	831 215 OVERTIME FY23 BASI	4,798.59	10,384.69	10,384.69	.00	.00	.00	100.0%
TOTAL BASIC GRANT AWARD		4,081,587.59	5,801,563.35	5,060,831.20	.00	692,340.78	48,391.37	99.2%
<b>32030 TRAINING AND TECHNICAL ASSISTANCE</b>								
76230	831 215 TRAVEL FY23 T/TA	12,843.00	68,687.01	68,687.01	.00	.00	.00	100.0%
76231	831 215 MILEAGE FY23 T/TA	4,500.00	1,278.58	1,278.58	.00	.00	.00	100.0%
76232	831 215 CONTRACTUAL FY23 T	.00	121,704.06	102,208.98	.00	19,495.08	.00	100.0%
76234	831 215 MISC. FY23 T/TA	30,494.00	.00	.00	.00	.00	.00	.0%
TOTAL TRAINING AND TECHNICAL A		47,837.00	191,669.65	172,174.57	.00	19,495.08	.00	100.0%
TOTAL FY 2023		4,129,424.59	5,993,233.00	5,233,005.77	.00	711,835.86	48,391.37	99.2%

GUAM DOE



HEAD START GY23 & GY24  
06/10/2025

FOR 2025 09

ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE	PCT
24	FY 2024	APPROP	BUDGET				BUDGET	USED
32010 BASIC GRANT AWARD								
76236 831 215	SALARY FY24 BASIC	2,127,032.00	2,135,932.00	1,975,442.48	81,885.77	.00	160,489.52	92.5%
76237 831 215	PART-TIME FY24 BAS	575,881.00	410,881.00	176,574.20	3,045.90	.00	234,306.80	43.0%
76238 831 215	STIPENDS FY24 BASI	4,816.00	4,816.00	.00	.00	.00	4,816.00	.0%
76239 831 215	BENEFITS FY24 BASI	1,377,920.00	1,227,920.00	1,110,392.59	46,764.34	.00	117,527.41	90.4%
76240 831 215	LOCAL MILEAGE FY24	3,000.00	18,000.00	7,157.93	.00	.00	10,842.07	39.8%
76241 831 215	CONTRACTUAL FY24 B	149,730.00	440,830.00	183,746.76	.00	150,098.93	106,984.31	75.7%
76242 831 215	SUPPLY FY24 BASIC	22,000.00	22,000.00	748.93	.00	13,763.97	7,487.10	66.0%
76243 831 215	EQUIPMENT FY24 BAS	10,000.00	10,000.00	.00	.00	.00	10,000.00	.0%
76244 831 215	MISC FY24 BASIC	31,324.00	31,324.00	156.64	.00	.00	31,167.36	.5%
TOTAL BASIC GRANT AWARD		4,301,703.00	4,301,703.00	3,454,219.53	131,696.01	163,862.90	683,620.57	84.1%
32030 TRAINING AND TECHNICAL ASSISTANCE								
76246 831 215	TRAVEL FY24 T/TA	12,000.00	48,953.00	47,625.09	.00	.00	1,327.91	97.3%
76247 831 215	LOCAL MILEAGE FY24	4,500.00	4,500.00	995.84	.00	.00	3,504.16	22.1%
76248 831 215	CONTRACTUAL FY24 T	28,000.00	28,000.00	18,420.00	.00	3,800.00	5,780.00	79.4%
76249 831 215	MISC. FY24 T/TA	4,500.00	.00	.00	.00	.00	.00	.0%
86250 831 215	SUPPLY FY24 T/TA	1,494.00	1,494.00	.00	.00	.00	1,494.00	.0%
TOTAL TRAINING AND TECHNICAL A		50,494.00	82,947.00	67,040.93	.00	3,800.00	12,106.07	85.4%
TOTAL FY 2024		4,352,197.00	4,384,650.00	3,521,260.46	131,696.01	167,662.90	695,726.64	84.1%

GUAM DOE

HEAD START GY23 & GY24  
06/10/2025

FOR 2025 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	8,481,621.59	10,377,883.00	8,754,266.23	131,696.01	879,498.76	744,118.01	92.8%

\*\* END OF REPORT - Generated by LUCILLE A. MAYO \*\*



MONTHLY SUMMARY OF MEAL ACTIVITY & COST PER CONTRACTOR

\* APRIL 2025

SCHOOL	BREAKFAST		LUNCH		SNACK		TOTAL REIMBURSEMENT AMOUNT	CASH IN LIEU		GRAND TOTAL REIMBURSEMENT
	MEALS	AMOUNT- @ 3.06	MEALS	AMOUNT- @ 5.76	MEALS	AMOUNT- @ 1.58		MEALS	REIMB- @ 0.30	
ADACAO ELEM	232	709.92	243	1,399.68	0	-	2,109.60	243	72.90	2,182.50
ASTUMBO ELEM	261	798.66	266	1,532.16	249	393.42	2,724.24	266	79.80	2,804.04
BP CARBULLIDO ELEM	180	550.80	269	1,549.44	106	167.48	2,267.72	269	80.70	2,348.42
CL TAITANO ELEM	472	1,444.32	504	2,903.04	255	402.90	4,750.26	504	151.20	4,901.46
CHIEF BRODIE ELEM	520	1,591.20	519	2,989.44	301	475.58	5,056.22	519	155.70	5,211.92
DL PEREZ ELEM (GDOE Operated)	450	1,377.00	504	2,903.04	262	413.96	4,694.00	504	151.20	4,845.20
FINEGAYAN ELEM	255	780.30	260	1,497.60	252	398.16	2,676.06	260	78.00	2,754.06
HB PRICE ELEM	455	1,392.30	486	2,799.36	0	-	4,191.66	486	145.80	4,337.46
HS TRUMAN ELEM	95	290.70	90	518.40	0	-	809.10	90	27.00	836.10
INARAJAN ELEM	196	599.76	205	1,180.80	205	323.90	2,104.46	205	61.50	2,165.96
JM GUERRERO ELEM	284	869.04	284	1,635.84	284	448.72	2,953.60	284	85.20	3,038.80
MA ULLOA ELEM	489	1,496.34	537	3,093.12	528	834.24	5,423.70	537	161.10	5,584.80
MACHANANAO ELEM	206	630.36	215	1,238.40	0	-	1,868.76	215	64.50	1,933.26
MARCIAL SABLAN ELEM	240	734.40	237	1,365.12	221	349.18	2,448.70	237	71.10	2,519.80
MERIZO ELEM	232	709.92	232	1,336.32	232	366.56	2,412.80	232	69.60	2,482.40
MU LUJAN ELEM	256	783.36	262	1,509.12	262	413.96	2,706.44	262	78.60	2,785.04
PC LUJAN ELEM	245	749.70	269	1,549.44	269	425.02	2,724.16	269	80.70	2,804.86
TALOFOFO ELEM	196	599.76	229	1,319.04	0	-	1,918.80	229	68.70	1,987.50
UPI ELEM	252	771.12	248	1,428.48	0	-	2,199.60	248	74.40	2,274.00
WETTENGEL ELEM	454	1,389.24	484	2,787.84	0	-	4,177.08	484	145.20	4,322.28
TOTAL	5,970	18,268.20	6,343	36,535.68	3,426	5,413.08	\$ 60,216.96	6,343	1,902.90	62,119.86

\* Reference Federal Register Vol 89 No 132

Prepared by: Danny Quichocho Date: 5-12-25

Approved by: Anthony S. Montforte Date: 5/12/25  
Administrator

Reviewed by: Trish H. Davis Date: 5/12/25

## Guam Head Start Program

### Lead Testing Status as of June 2025

- Samples are taken from sinks in Head Start classrooms and school cafeterias and from water fountains used by Head Start children.
- Sites which have tested positive for lead in paint and were mitigated with lead encapsulation paint will be tested annually in June.

**Lead-testing of Paint** – As per the *Lead-Based Paint Inspection Report* dated August 16, 2023, "Title X defines lead-based paint hazard as 'any condition that causes exposure to lead from lead-contaminated dust; bare, lead-contaminated soil; or bare lead-based paint that is deteriorated or intact lead-based paint present on accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects.' Thus, under this definition, **intact lead-based paint on most walls and ceilings is not considered a 'hazard.'** However, Title X requires that in public housing, all lead-based paint must be abated when the housing is renovated or remodeled."

Center	Year Established	Lead Testing of Water	Lead Testing of Paint
Adacao	<ul style="list-style-type: none"> <li>• 2009</li> <li>• This school has a public - private agreement.</li> </ul>	1. Cafeteria sink 2. Restroom sink 3. Classroom sink 4. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
AsTumbo	<ul style="list-style-type: none"> <li>• 2008</li> <li>• Classroom built by GHURA for Head Start in 2000-2002</li> </ul>	5. Cafeteria sink 6. Restroom sink 7. Classroom sink 8. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
Carbullido	<ul style="list-style-type: none"> <li>• 1965</li> <li>• Classroom built by GHURA for Head Start in 2001-2002</li> </ul>	9. Cafeteria sink 10. Restroom sink 11. Classroom sink 12. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
CL Taitano I	<ul style="list-style-type: none"> <li>• 1958</li> <li>• OHS built classroom in 1998-1999 after Typhoon Paka (1997)</li> </ul>	13. Cafeteria sink 14. Restroom sink 15. Classroom sink 16. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
CL Taitano II	<ul style="list-style-type: none"> <li>• 1958</li> <li>• 65 years</li> <li>• CL Taitano II classroom built by GHURA in 2000-2002</li> </ul>	17. Restroom sink 18. Classroom sink	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
DL Perez I	<ul style="list-style-type: none"> <li>• 1968</li> <li>• Fast track classrooms built after Typhoon Ponsonga (2002). Two classrooms are in one building</li> </ul>	19. Cafeteria sink 20. Restroom sink 21. Classroom sink 22. Water fountain	<ul style="list-style-type: none"> <li>• Inspection Dates: August 7, 2023</li> <li>• Report Date: August 16, 2023 – Results are negative for lead in the paint</li> </ul>
DL Perez II	<ul style="list-style-type: none"> <li>• 1968</li> <li>• Fast track classrooms built after Typhoon Ponsonga (2002). Two classrooms are in one building</li> </ul>	23. Bathroom sink 24. Restroom sink	
Finegayan I	<ul style="list-style-type: none"> <li>• 1972</li> </ul>	25. Cafeteria sink 26. Restroom sink 27. Classroom sink 28. Water fountain	<ul style="list-style-type: none"> <li>• Inspection Dates: August 7, 2023</li> <li>• Report Date: August 16, 2023 – Positive for lead-based paint in door jambs, doors, and ceramic tile baseboards</li> <li>• 12/12/2023 – Received letter from <i>Nexus Guam</i> regarding their assessment and recommendations regarding lead abatement. (<a href="https://www.nexusguam.com/">https://www.nexusguam.com/</a>)</li> </ul>

## Guam Head Start Program

### Lead Testing Status as of June 2025

- Samples are taken from sinks in Head Start classrooms and school cafeterias and from water fountains used by Head Start children.
- Sites which have tested positive for lead in paint and were mitigated with lead encapsulation paint will be tested annually in June.

Center	Year Established	Lead Testing of Water	Lead Testing of Paint
			<ul style="list-style-type: none"> <li>• 2/27/24 - Identified doors were replaced</li> <li>• 3/3/24 – Identified door jambs and baseboards were painted with encapsulation paint</li> <li>• <b>June 2025 - LEAD TESTING OF PAINT NEEDED DUE TO PRIOR POSITIVE RESULTS</b></li> </ul>
Finegayan II	<ul style="list-style-type: none"> <li>• Classroom identified for HS use starting SY 2025-26</li> </ul>	29. Restroom sink 30. Classroom sink	<ul style="list-style-type: none"> <li>• <b>June 2025 - LEAD TESTING OF PAINT NEEDED for this new classroom</b></li> </ul>
Inarajan	<ul style="list-style-type: none"> <li>• Original school built in 1973 is no longer in use</li> <li>• New school built in 1997</li> <li>• 26 years</li> </ul>	31. Cafeteria sink 32. Restroom sink 33. Classroom sink 34. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
JM Guerrero I	<ul style="list-style-type: none"> <li>• 1971</li> <li>• Classroom built by GHURA for Head Start in 2000-2002</li> </ul>	35. Cafeteria sink 36. Restroom sink 37. Classroom sink 38. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>
JM Guerrero II	<ul style="list-style-type: none"> <li>• 1971</li> <li>• Classroom identified for HS use starting SY 2025-26</li> </ul>	39. Classroom sink	<ul style="list-style-type: none"> <li>• <b>June 2025 - LEAD TESTING OF PAINT NEEDED for this new classroom</b></li> </ul>
Machananao	<ul style="list-style-type: none"> <li>• 1998</li> <li>• Classroom built by GHURA for Head Start in 2000-2002</li> </ul>	40. Cafeteria sink 41. Restroom sink 42. Classroom sink 43. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as school was built after 1978</li> </ul>
Marcial Sablan	<ul style="list-style-type: none"> <li>• 1998</li> </ul>	44. Cafeteria sink 45. Restroom sink 46. Classroom sink 47. Water fountain	<ul style="list-style-type: none"> <li>• Inspection Dates: August 7, 2023</li> <li>• Report Date: August 16, 2023 – Negative lead results in the paint</li> </ul>
Maria Ulloa I & II	<ul style="list-style-type: none"> <li>• 1965</li> <li>• Classroom built by GHURA for Head Start in 2000-2002. Two classrooms are in one building</li> </ul>	48. Cafeteria sink 49. Restroom sink 50. Classroom sink 51. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as the shared Head Start classroom was built after 1978</li> </ul>
Merizo	<ul style="list-style-type: none"> <li>• 1966</li> <li>• Classroom built by GHURA for Head Start in 2000-2002</li> </ul>	52. Cafeteria sink 53. Restroom sink 54. Classroom sink 55. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>
MU Lujan I	<ul style="list-style-type: none"> <li>• 1971</li> <li>• Classroom built by GHURA for Head Start in 2000-2002</li> </ul>	56. Cafeteria subj 57. Restroom sink 58. Classroom sink 59. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>
MU Lujan II	<ul style="list-style-type: none"> <li>• 1971</li> <li>• Classroom identified for HS use starting SY 2025-26</li> </ul>	60. Classroom sink	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>

## Guam Head Start Program

### Lead Testing Status as of June 2025

- Samples are taken from sinks in Head Start classrooms and school cafeterias and from water fountains used by Head Start children.
- Sites which have tested positive for lead in paint and were mitigated with lead encapsulation paint will be tested annually in June.

Center	Year Established	Lead Testing of Water	Lead Testing of Paint
Price I & II	<ul style="list-style-type: none"> <li>• 1958</li> <li>• 65 years</li> <li>• 1 room with folding partition</li> </ul>	61. Cafeteria sink 62. Restroom sink 63. Classroom sink 64. Water fountain	<ul style="list-style-type: none"> <li>• Inspection Dates: August 7, 2023</li> <li>• Report Date: August 16, 2023 – Positive for lead-based paint in the door jambs and doors.</li> <li>• 12/12/2023 – Received letter from <i>Nexus Guam</i> regarding their assessment and recommendations regarding lead abatement. (<a href="https://www.nexusguam.com/">https://www.nexusguam.com/</a>)</li> <li>• 3/3/24 - Identified door jambs were painted with encapsulation paint. Identified doors were replaced.</li> <li>• <b>June 2025 - LEAD TESTING OF PAINT NEEDED DUE TO PRIOR POSITIVE RESULTS</b></li> </ul>
PC Lujan	<ul style="list-style-type: none"> <li>• 1962</li> </ul>	65. Cafeteria sink 66. Restroom sink 67. Classroom sink 68. Water fountain	<ul style="list-style-type: none"> <li>• Inspection Dates: January 20, 2024</li> <li>• Report Date: January 22, 2024 – Negative lead results in the paint</li> </ul>
Talo'fo'fo	<ul style="list-style-type: none"> <li>• 1965</li> <li>• Head Start classroom rebuilt in 2017 due to structural concerns</li> </ul>	69. Cafeteria sink 70. Restroom sink 71. Classroom sink 72. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as the Head Start classroom was rebuilt in 2017</li> </ul>
Tamuning	<ul style="list-style-type: none"> <li>• Originally built in 1959 and then rebuilt in 1989 (as per school staff)</li> <li>• 1995-1996</li> </ul>	73. Cafeteria sink 74. Restroom sink 75. Classroom sink 76. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>
Upi	<ul style="list-style-type: none"> <li>• 1958</li> <li>• Classroom built by GHURA for Head Start in 2000-2002</li> </ul>	77. Cafeteria sink 78. Restroom sink 79. Classroom sink 80. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>
Wettengel I	<ul style="list-style-type: none"> <li>• 1968</li> <li>• Wettengel I – Classroom built by GHURA for Head Start in 2000- 2002</li> </ul>	81. Cafeteria sink 82. Restroom sink 83. Classroom sink 84. Water fountain	<ul style="list-style-type: none"> <li>• Paint does not need to be tested as Head Start classroom was built after 1978</li> </ul>
Wettengel II	<ul style="list-style-type: none"> <li>• Wettengel II – Vacant classroom identified by principal for use by Head Start to enable it to operate as a morning session starting November 27, 2023</li> </ul>	85. Classroom sink	<ul style="list-style-type: none"> <li>• Inspection Dates: January 20, 2024</li> <li>• Report Date: January 22, 2024 – Positive for lead-based paint in detectable quantities in the coatings of the lower sink cabinet doors</li> <li>• 2/04/2024 – Ron completely removed identified doors and hinges from the cabinet so as not to disturb the painted surface of the doors and then replaced it with new doors and hinges.</li> <li>• 6/10/2025 - Site does not need to be tested. Although it tested positive for lead in paint in January 2024, the identified doors and hinges were removed and there was no need to mitigate any surfaces with lead encapsulation paint.</li> </ul>



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | [eclkc.ohs.acf.hhs.gov](https://eclkc.ohs.acf.hhs.gov)

**From:** Angelina Lape ([aclape@gdoe.net](mailto:aclape@gdoe.net))

**Grant Number:** 09CH012638

**Grantee Name:** Guam Department of Education

To Whom It May Concern:

I am requesting for an update on the status of our NCC grant application which was submitted by our deadline of April 1, 2025. The funding year for the Guam Head Start Program begins on July 1.

Please let me know if there is someone else who I should reach out to for this information as we have yet to receive notice of our points of contact within OHS.

Your time and attention to this matter is greatly appreciated. I look forward to your response.

Sincerely,  
Angelina Lape  
Program Director

**Attachments:** None

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.



Angelina Marie C Lape <aclape@gdoe.net>

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**[EMAIL EXTERNAL] HSES Grantee - 09CH012638 - Re: Status of NCC grant**

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**HSES - DO NOT REPLY** <no-reply@hsesinfo.org>  
Reply-To: HSES - DO NOT REPLY <no-reply@hsesinfo.org>  
To: Angelina-Marie Lape <aclape@gdoe.net>  
Cc: Jessica Williams <jessica.williams@acf.hhs.gov>

Wed, Jun 11, 2025 at 8:17 PM

**From:** Jessica Williams (jessica.williams@acf.hhs.gov)  
**Grant Number:** 09CH012638  
**Grantee Name:** Guam Department of Education

Good morning,

Your NCC grant has been processed and approved in the system. You should be receiving your NOA soon.

**Attachments:** None

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.

*This message was sent by the Head Start Enterprise System (<https://hses.ohs.acf.hhs.gov/>). For assistance, please contact the HSES Help Desk at [help@hsesinfo.org](mailto:help@hsesinfo.org) or call 1-866-771-4737 (toll-free) or 1-571-429-4858 (local), Monday - Friday, 8 a.m. - 7 p.m. EST (not available on weekends or federal holidays). Reference ID: [1809790]*



Angelina Marie C Lape <aclape@gdoe.net>

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**[EMAIL EXTERNAL] funding**

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**Carlino, Marilyn (ACF)** <Marilyn.Carlino@acf.hhs.gov>  
To: "aclape@gdoe.net" <aclape@gdoe.net>

Thu, Jun 12, 2025 at 12:12 AM

Hello

My name is Marilyn Carlino and I was just assigned as fiscal specialist to your grant this week. So I will work with the program specialist in this area to get you funded by 7/1. I will keep you updated as it goes.

Marilyn Carlino  
Financial Management Specialist  
Administration for Children and Families  
Office of Grants Management  
970-381-6509



# **Expanding Educational Freedom and Opportunities for Families in Head Start Programs**

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 [headstart.gov/policy/im/acf-ohs-im-25-04](https://headstart.gov/policy/im/acf-ohs-im-25-04)

## **Expanding Educational Freedom and Opportunities for Families in Head Start Programs ACF-OHS-IM-25-04**

U.S. Department  
of Health and Human Services

ACF  
Administration for Children and Families

- 1. Log Number:** ACF-OHS-IM-25-04
- 2. Issuance Date:** 04/29/2025
- 3. Originating Office:** Office of Head Start
- 4. Key Words:** School Choice

### **Information Memorandum**

**To:** All Head Start Recipients and State Agencies that Receive Head Start Collaboration Office Grants

**Subject:** Expanding Educational Freedom and Opportunities for Families in Head Start Programs

#### **Information:**

This Information Memorandum (IM) outlines Head Start programs' critical role in promoting parent choice to select the early care and education (ECE) providers that best meet their family's needs for their children, and recognizes that Head Start programs serve as the foundation for school readiness by preparing young children for academic and social success. Through this work, Head Start programs also help parents understand school choice options, including ECE, and can serve as a valuable resource to prepare families to effectively utilize the options in their communities. With this IM, we strongly encourage Head Start programs to facilitate parent choice in three key ways: 1) actively participating in state and local efforts to coordinate ECE enrollment and services and promote access to a variety of ECE



options in the state or local community; 2) engaging families to determine, develop, and improve their program model and consider how their program offerings respond to family needs and promote family choice; and 3) re-examining community partnerships and evaluating how they can be strengthened and expanded in ways that support family choice, including through connections to faith-based settings for families that desire this option.

## **Promoting Family Choice Through Active Participation in State and Local Efforts to Coordinate Early Care and Education**

Through this IM, we encourage Head Start programs to be active participants in state and local efforts to coordinate ECE enrollment and services to support families' access to options that best fit their needs. Programs should consider how they can enter or expand their participation in mixed delivery systems that provide families access to a variety of ECE choices. A mixed delivery approach to ECE offers families early learning experiences in a range of settings, including community-based and private child care centers, public schools, charter schools, faith-based settings, and family child care (FCC) homes, many of which operate Head Start programs. Well-integrated ECE services at the state or local level help promote a variety of options — including Head Start programs — to support parent choice and better align with family needs and desires for their children's education and care. Efforts to better integrate ECE service options within a state or community can help provide families with the choices they need to select the program that is right for their family, allowing more children and families to benefit from access to needed services.

### **Statutory and Regulatory Requirements that Promote Family Choice Through Coordination**

Several provisions within the Head Start Act (the Act) and the Head Start Program Performance Standards (the Performance Standards) direct Head Start programs and Head Start Collaboration Offices (HSCOs) to engage in state and local efforts that help families access their choice of ECE programs for their children's early care and education.

Section 642(e) of the Act and Section 1302.53(a)(2)(ii) of the Performance Standards lay out expectations for programs to establish collaborative relationships with elementary schools, state preschool and child care providers, and agencies that provide services to children with disabilities. Strong partnerships with state ECE leadership, local educational agencies, and other early childhood programs, including faith-based programs, are critical to foster opportunities for family choice in early childhood settings.

The Office of Head Start (OHS) encourages programs and HSCOs to coordinate with other early childhood programs and participate in state and local initiatives. Section 1302.53(b) of the Performance Standards requires programs to actively participate in coordinated systems at the state and local level to better promote a variety of early education services in their local community. More specifically, programs must establish memoranda of understanding with local agencies that manage publicly funded preschool programs (Section 642(e)(5) of the Act and 45 CFR § 1302.53(b)(1)). To the extent practicable, programs should also participate in their state or local quality rating and improvement system (QRIS) (45 CFR § 1302.53(b)(2)). State-based QRIS can help families understand the range of ECE choices available to them and determine the quality of such options. Programs should also participate in state education data systems through the sharing and integration of relevant Head Start data, to the extent practicable (45 CFR § 1302.53(b)(3)). Head Start participation in state efforts designed to communicate and track parent choices for their children help ensure that Head Start programs are an integral part of the state's ECE landscape and that parents have a full understanding of all choices in a mixed delivery system.

### **Strengthening a System of ECE Mixed Delivery Through Coordinated Enrollment**

Head Start programs have an opportunity to actively participate in state or local coordinated enrollment systems that streamline access to a diverse array of ECE providers — including Head Start, state-funded preschool, public pre-K, private child care centers, and family child care homes. QHS strongly urges Head Start programs to collaborate with state and local agencies to develop and refine these systems, ensuring they efficiently connect families to ECE options that best meet their needs. Coordinated enrollment, such as through a unified online application or community-based intake process, empowers parents by simplifying access to clear, actionable information — such as program schedules (e.g., full-day or part-day), eligibility rules (e.g., income or age criteria), and available slots — while eliminating wasteful redundancies like multiple applications. This efficient approach maximizes the use of ECE resources across a region or community, and ensures families can choose their preferred setting, including faith-based options, in line with the directive to enhance educational freedom. Head Start programs should take specific steps to support this effort, such as partnering with state and local education departments to integrate Head Start slots into shared enrollment databases and systems, providing real-time updates on openings in Head Start program locations, and joining local planning committees to advocate for family-friendly system designs, thereby aligning their recruitment and enrollment processes with broader state or local efforts to optimize resources and empower parents.

## **Determining, Designing, and Improving Head Start Program Models Based on Family Input**

Head Start programs are uniquely positioned to engage families to shape program models that enhance parental choice and align with community needs. Under § 1301.3(b) of the Performance Standards, families are required members of the policy council, a critical mechanism through which Head Start programs gather family input to continually improve services. QHS encourages programs to leverage the policy council and other engagement structures to ensure program designs reflect family preferences, support parental decision-making, and expand access to an array of ECE options, empowering families to choose the best educational paths for their children. To further this goal, Head Start programs may accept eligible children from outside their designated service areas when slots are available, offering families greater flexibility to enroll in a Head Start program that aligns with their preferred location, schedule, or educational approach — such as a center offering extended hours or a culturally specific curriculum — thereby broadening parental choice beyond geographic boundaries.

Section 1302.11(b)(1) of the Performance Standards requires programs to conduct a comprehensive community assessment to inform their program design and to ensure it reflects the needs of the community. The families served by Head Start programs are a central part of the community, and QHS strongly encourages programs to engage families in the community assessment process as programs determine, develop, and improve their program model. Programs can add questions in their parent surveys and self-assessments that explore the variety of parent options and needs in the community. Creating opportunities to gather input from families about their preferences and how they evaluate their ECE choices allows programs to integrate those preferences into their program design. Programs should consider how to ensure their available program options meet family needs and identify ways to promote choices to parents within their community.

A strong understanding of families' needs and preferences, as well as the range of available options in the community, allows Head Start programs to ensure their program options complement the other ECE programs available to families. Head Start programs can use this information to assist families in connecting to other programs that best meet family preferences and values, including services in faith-based organizations, charter schools, and private child care.

This includes during transitions for children out of Early Head Start and from Head Start Preschool to kindergarten. Sections 1302.70 and 1302.71 of the Performance Standards require programs to implement strategies to support successful transitions for children and their families at these key milestones. During

any transition, Head Start programs must collaborate with families to foster their continued involvement in and advocacy for the education and development of their child. In the transition to kindergarten specifically, programs are required to collaborate with local education agencies to support family engagement under Section 642(b)(13) of the Act, including working to provide training to enable parents to participate in decisions related to the educational choices for their children. As part of transition efforts, programs are also encouraged to help families understand school options in their local community.

## **Strengthening and Expanding Partnerships to Promote Parent Choice**

Strong community collaborations are a core tenet of Head Start services; many programs have long-standing partnerships with state and community agencies that assist them in providing a wide variety of services for children and families. Section 1302.53(a)(1) of the Performance Standards requires Head Start programs to establish ongoing collaborative relationships and partnerships with community organizations. These partnerships facilitate access to community services that are responsive to child and family needs.

As programs conduct their community assessments, programs should re-examine how community partnerships extend and strengthen program services in ways that support family choice. This may involve broadening community partnerships to include partners that fit parents' preferences, such as their need for full-day services, faith-based instruction, or options to keep siblings together. Head Start programs are also encouraged to explore partnerships with state and local Child Care Resource and Referral agencies to inform working parents of the variety of ECE options in their community. In addition to establishing ongoing partnerships, programs can connect parents directly to local and state organizations that train parents on educational options and parental rights; these may include parent training and resource centers, community parent resource centers, and statewide family engagement centers.

Section 1302.11(b)(2)(vii) of the Performance Standards requires that programs collect and use data on gaps in community resources to address the needs of eligible children and families. This data, combined with information on families' needs and preferences, allows programs to identify partners, including faith-based organizations or family child care options, that could expand programs' ability to support families in accessing the ECE services that are the best fit for them.

## **Layering Funding to Strengthen Partnerships and Support Family Choice**

Head Start programs and HSCOs can also collaborate with state and local community agencies as they examine their existing funding sources and consider how those funding streams may be leveraged more effectively within a mixed delivery system. Programs should consider how federal funds, such as those from Head Start, CCDF, and IDEA, can be effectively layered and braided to support broader access to services. Layered funding can be used to expand full-day, full-year services and comprehensive services that best serve families' needs or to free up resources for other purposes. Coordinating funding streams also allows programs to think more creatively about ways to partner with other programs and services, including partnering with faith-based organizations that offer early childhood opportunities that may be most desired by families in the community.<sup>1</sup>

Coordinating funding streams fosters innovative partnerships with diverse ECE providers — including charter preschools, family child care homes, and faith-based programs — and ensures families can access settings that reflect their values and needs. QHS urges programs to use this flexibility to participate in state and local mixed-delivery initiatives, reexamine program models based on family input, and build community collaborations that maximize educational freedom. By layering and braiding funding and listening to families, Head Start programs can help reduce or eliminate financial barriers and can empower families with limited resources to make informed ECE choices, e.g., selecting a program with a specific curriculum, quality rating, or convenient location. This can be accomplished by sharing clear information

on options and eligibility through a variety of mechanisms such as coordinated enrollment systems and parent workshops.

This strategic use of federal funds not only enhances family agency but also optimizes resources, reducing waste and aligning with the goal of making federal programs more effective for American families. Thank you for your dedicated efforts to support children and families in exercising their educational freedom.

Sincerely,

/ Captain Tala Hooban /

Captain Tala Hooban  
Acting Director  
Office of Head Start

<sup>1</sup> Head Start programs may partner with faith-based organizations when any explicitly religious activities (such as activities that involve overt religious content such as worship, religious instruction, or proselytization) are separate and distinct from the Head Start program, and the distinction is completely clear to the beneficiary or prospective beneficiary. See 45 CFR 87.3(d).

Historical Document



Angelina Marie C Lape <aclape@gdoe.net>

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## [EMAIL EXTERNAL] PMS Now Requires Federal Awarding Agencies to Approve Payment Requests

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HSES Announcements <notice@hsesannouncements.org>  
Reply-To: HSES Announcements <notice@hsesannouncements.org>  
To: aclape@gdoe.net

Wed, Apr 23, 2025 at 6:58 AM

ADMINISTRATION FOR  
**CHILDREN & FAMILIES**  
Office of Head Start



## Urgent Information: PMS Now Requires Federal Awarding Agencies to Approve Payment Requests

As part of the implementation of [Executive Order 14222 - Implementing the President's "Department of Government Efficiency" Cost Efficiency Initiative](#), a new payment processing step in the Payment Management System (PMS) has been created to enhance transparency and accountability for federal funding.

On March 17, 2025, PMS introduced a new mandatory field in the payment request screen at the *grant subaccount level*, which requires justification from your organization explaining the purpose of the payment at the subaccount level. You are encouraged to include detailed justifications of 1,000 characters or less.

Federal awarding agencies will now review payment request justifications and either approve them or request more detail. If a revised justification is needed, your organization will receive an email from [defendthespend@hhs.gov](mailto:defendthespend@hhs.gov) that will direct you to a website hosted on [doe.gov](https://doe.gov). Both [hhs.gov](https://hhs.gov) and [doe.gov](https://doe.gov) are valid U.S. government domains that may be interacted with for award related matters.

As a result of this change, we have seen that processing times for new payment requests may be different than those experienced previously.

**To help your payments go through as quickly as possible,  
we recommend the following:**

**Submit payment requests earlier.**

Allow extra time between when your organization needs funds and when you submit your request.

**Simplify your request structure.**

Include only one awarding agency per request.

**Limit the number of grant subaccounts.**

Group subaccounts that fall under the same program area.

**Write a clear justification.**

Include details such as:

The program name

The time period the request covers

A short summary of approved expenses or activities

Related budget categories (e.g., Personnel, Fringe, Supplies, Travel, Contractual, Other)

**Protect privacy.**

Do not include names or other personally identifiable, sensitive, or proprietary information.

**Respond quickly to clarification requests.**

If you receive an email from [defendthespend@hhs.gov](mailto:defendthespend@hhs.gov), reply promptly and thoroughly.

We appreciate your continued partnership and your commitment to using federal funds responsibly. Please share this guidance with anyone on your team who submits payment requests in PMS.

Sincerely,

The Administration for Children and Families

**Office of Head Start**

Email: [help@hsesinfo.org](mailto:help@hsesinfo.org)

Toll Free: 866-771-4737 Local: 571-429-4858

**Hours of Operation:**

Monday–Friday 8:00 AM–7:00 PM ET

Excluding federal holidays and  
weather-related federal office closures



Angellina Marie C Lape <aclape@gdoe.net>

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**[EMAIL EXTERNAL] Federal Register Alert: Proposed Information Collection Activity; Head Start Grant Application (Office of Management and Budget #0970-0207)**

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Office of Head Start <HeadStartinfo@acf.hhs.gov>  
Reply-To: HeadStartinfo@acf.hhs.gov  
To: "aclape@gdoe.net" <aclape@gdoe.net>

Wed, May 28, 2025 at 2:00 AM



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**Title:** Proposed Information Collection Activity; Head Start Grant Application (Office of Management and Budget #0970-0207)

**Category:** Notices

**Issuing Agency:** U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start

**Action:** Request for public comments

**Issue Date Month/Year:** 5/2025

**Citation:** Federal Register Volume 90, Number 93 (Thursday, May 15, 2025)

**URL:** <https://www.govinfo.gov/content/pkg/FR-2025-05-15/html/2025-08622.htm>

**Summary:** The Administration for Children and Families (ACF) is requesting a 3-year extension of the Grant Application Instrument and Instructions (Office of Management and Budget #0970-0207, expiration June 30, 2025). The updated grant application reduces the amount of documentation required from grant recipients, both in the baseline application and the continuation application, by reducing the number of required documents to support the application and reducing the amount of required information in the program and budget justification narrative. The goal of these changes is to reduce grant recipient burden.

**Action Date:** Comments due July 14, 2025

**Address:** You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

**Contact:** [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov)

**Full Text:** <https://www.govinfo.gov/content/pkg/FR-2025-05-15/html/2025-08622.htm>



Follow the Office of Head Start





Angelina Marie C Lape <aclape@gdoe.net>

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## [EMAIL EXTERNAL] "Defend the Spend" Payment Justification Guide Webinar

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Office of Head Start <HeadStartinfo@acf.hhs.gov>

Reply-To: HeadStartinfo@acf.hhs.gov

To: "aclape@gdoe.net" <aclape@gdoe.net>

Thu, May 29, 2025 at 1:00 AM



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### "Defend the Spend" Payment Justification Guide Webinar

Watch Now on Demand!

In March 2025, the Payment Management System (PMS) notified Head Start recipients that a new processing step was created to enhance transparency and accountability for federal funding. The notice included instructions on how to implement the requirements of [Executive Order 14222 – Implementing the President's "Department of Government Efficiency" Cost Efficiency Initiative](#).

This on-demand webinar provides key tips for successfully submitting a complete payment justification request. Listen as Office of Head Start leadership offer advice on submission timelines and answer questions about the "Defend the Spend" notice.

Key topics include:

- Updates to the PMS
- The Administration for Children and Families' approach to the payment justification requirement
- Tips for recipients to successfully submit their drawdown request

Join us in our efforts to promote transparency and accountability of federal funds!

### Watch Now on Demand!

Select the link to watch the webinar any time: <https://headstart.gov/video/defend-spend-recipient-guide>

### Related Resources

Explore related HeadStart.gov resources to learn more.

- [Internal Controls](#)
- [What Is Cash Flow and How Should We Manage It?](#)
- [How Segregation of Duties Safeguards Federal Funds](#)
- [HHS Grants Policy Statement \(GPS\)](#)

All HeadStart.gov pages are translated into Spanish. Select the Español button on the top right corner to see the Spanish translation.



**EMAIL EXTERNAL] President's Budget Proposes Level Funding for Head Start**

Yasmina Vinci <nationalheadstart@nhsa.org>  
Reply-To: nationalheadstart@nhsa.org  
To: aclape@gdoe.net

Sat, May 31, 2025 at 6:55 /

Dear Head Start champion,

Today, President Trump released his administration's proposed budget for Fiscal Year 2026, which includes flat funding for Head Start, meaning our programs would be funded at the same level for the third straight year. The budget will go next to Congress for their consideration over the summer. While we are relieved that Head Start funding was not cut in a budget that makes deep cuts to critical non-defense discretionary programs, we must be clear: **level funding is not enough.**

As you well know, Head Start and Early Head Start grant recipients are facing substantial challenges. Rising operational costs, a national early childhood workforce crisis, and increasing needs among families have pushed many programs to the brink. Maintaining current funding levels without any adjustment for inflation or demand effectively amounts to a cut in real terms.

Without additional investment:

- Programs may be forced to reduce enrollment, shorten program hours, or cut critical services.
- Staff recruitment and retention will become even more difficult, further disrupting access and services for children.
- Eligible families in every state will feel the impact — especially those who rely on Head Start as their only pathway to early learning, health, and family support.

A few weeks ago, we faced a proposal that posed an even greater threat to Head Start. But we rallied, raised our voices, and stood together. Everyone who cares about Head Start spoke out — and we proved that when our community unites, we're a powerful force. This latest budget proposal reflects that strength. It's a step in the right direction and clear proof that our strategy is making an impact.

**But we cannot stop now.**

You can view my statement on the release of the budget as well as our LinkedIn message. Additionally, we encourage you to sign up for the eight-week summer action campaign: *Project STAND FOR Head Start* in honor of the launch of "Project Head Start" 60 years ago. These actions will make a deep impact!

Everyone knows that funding for Head Start is a wise and effective investment for children, families, and local communities. It's up to us to keep ensuring our elected officials remember that.

We remain committed to standing up for you and fighting for the resources our children and families deserve.

In partnership,

Yasmina Vinci

Executive Director





[EMAIL EXTERNAL] Centralizing Child Health and Safety Incident Reports

HSES Announcements <notice@hsesannouncements.org>  
Reply-To: HSES Announcements <notice@hsesannouncements.org>  
To: aclape@gdoe.net

Sat, May 31, 2025 at 6:22 AM



## Centralizing Child Health and Safety Incident Reports

Dear Head Start Community,

To ensure more consistent support and reduce administrative burden at the regional level, the Office of Head Start (OHS) is centralizing the review and response of all child health and safety incident reports starting June 1st, 2025. This guidance applies to all reportable incidents that affect the health and safety of children, as outlined in "Reporting Child Health and Safety Incidents [ACF-OHS-IM-24-06](#)."

### Why We're Making This Change:

This change will allow us to respond to incidents more quickly and consistently across all regions. Our goal is to reduce long periods of uncertainty, lessen stress for your teams, and ensure that every report is handled with clarity, care, and consistency. Our regional teams will continue to play a vital role in partnering with you as grant recipients—but this change frees regional staff to focus more deeply on technical assistance and other important components of grant management.

### What This Means For You:

Starting June 1st, 2025, please submit all incident reports through HSES Correspondence using the following steps:

- Open HSES Correspondence
- In "Other", enter the following recipient details:
  - First Name: Incident
  - Last Name: Report
  - Email: [ohsincidentreport@acf.hhs.gov](mailto:ohsincidentreport@acf.hhs.gov)
- Click "Add" to include this email in the recipient list.
- Complete and send your report as usual.

Important: You must include [ohsincidentreport@acf.hhs.gov](mailto:ohsincidentreport@acf.hhs.gov) to ensure your report is received by the centralized review team.

For general questions, please contact [ohsincidentreport@acf.hhs.gov](mailto:ohsincidentreport@acf.hhs.gov)

We remain grateful for your ongoing partnership and commitment to keeping children safe. If you have any questions or need help with this transition, please do not hesitate to reach out.

With appreciation,  
The Office of Head Start



## [EMAIL EXTERNAL] FY26 Updated Grant Application Instructions

HSES Announcements <notice@hsesannouncements.org>  
Reply-To: HSES Announcements <notice@hsesannouncements.org>  
To: aclape@gdoe.net

Wed, Jun 4, 2025 at 6:44 A

ADMINISTRATION FOR  
**CHILDREN & FAMILIES**  
Office of Head Start



### FY26 Updated Grant Application Instructions

Dear Head Start Community,

Effective for FY26 annual funding, grant recipients must prepare and submit baseline and continuation grant applications in accordance with the Non-Competitive Grant Application Instructions Version 4.0. You can find Version 4.0 in the HSES Resources section.

#### Changes and clarifications in Version 4.0

- The amount of documentation required from grant recipients, both in the baseline application and the continuation application, has been reduced.
- The page limit for the application narrative and budget justification has been reduced to 30 pages.
- Application narratives are no longer required for continuation applications, unless the application includes a Change in Scope request.
- Where applicable, citations have been updated to reflect the adoption of 2 CFR Part 200.

Grant recipients in the process of preparing grant applications for FY25 annual funding should continue to use Version 3.01.

For additional assistance, please contact the HSES Help Desk.

#### Office of Head Start

Email: [help@hsesinfo.org](mailto:help@hsesinfo.org)

Toll Free: 866-771-4737 Local: 571-429-4858

#### Hours of Operation:

Monday–Friday 8:00 AM–7:00 PM ET

Excluding federal holidays and  
weather-related federal office closures



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**[EMAIL EXTERNAL] Introducing PIR Quick Takes; Short, Helpful Videos On Demand**

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**HSES Announcements** <notice@hsesannouncements.org>  
Reply-To: HSES Announcements <notice@hsesannouncements.org>  
To: aclape@gdoe.net

Wed, Jun 4, 2025 at 4:41 AM



## Head Start Program Information Report

### Introducing PIR Quick Takes: Short, Helpful Videos On Demand

We're excited to launch a new set of short videos designed to make the PIR easier to understand. These 3–5-minute "Quick Takes" answer common questions and offer helpful tips on topics that matter most. Whether you're new to the PIR or looking for a quick refresher, these bite-sized videos are a fast, easy way to get the information you need. The first two videos cover:

- Quick Take 1: What is the PIR and why does it matter?
- Quick Take 2: What data goes into the PIR?

#### More Quick Takes Coming Soon

We're actively creating new videos to walk you through the PIR process, from data collection to data submission. Stay tuned as we release new takes throughout the PIR season. These webinars will be available in the Resources section under the PIR tab labeled "Quick Takes."

More PIR resources are available at <https://headstart.gov/pir>. For additional assistance, please contact the HSES Help Desk.

#### HSES Help Desk

Email: [help@hsesinfo.org](mailto:help@hsesinfo.org)

Toll Free: 866-771-4737 Local: 571-429-4858

#### Hours of Operation:

Monday–Friday 8:00 AM–7:00 PM ET

Excluding federal holidays and  
weather-related federal office closures

You're receiving this email as a valued user of HSES.



## [EMAIL EXTERNAL] Child Incident Reporting Requirements in the Head Start Program Performance Standards

Office of Head Start <HeadStartinfo@acf.hhs.gov>  
Reply-To: HeadStartinfo@acf.hhs.gov  
To: "aclape@gdoe.net" <aclape@gdoe.net>

Thu, Jun 5, 2025 at 4:30 A



### Child Incident Reporting Requirements in the Head Start Program Performance Standards

**Monday, June 16, 2025**  
**12:30–2 p.m. ET**

[Register Now!](#)

In this webinar, deepen your understanding of the requirements for reporting child health and safety incidents to the Office of Head Start (OHS). This webinar will delve into the [Reporting Child Health and Safety Incidents Information Memorandum](#) issued on Nov. 7, 2024, and address questions that have surfaced since its release.

Join us to learn more about:

- How mandated reporting is different than incident reporting
- What makes an incident "significant"
- How the seven-day reporting timeframe works
- How to apply OHS resources to determine whether to report an incident

After the webinar, you'll walk away with a clearer sense of why this all matters for creating environments that help children thrive and grow.

### **Register Now!**

Select the link to register:

[https://www.zoomgov.com/webinar/register/WN\\_RUp4VpOKRbCpacfjjsUOpw#/registration](https://www.zoomgov.com/webinar/register/WN_RUp4VpOKRbCpacfjjsUOpw#/registration)

### **Join the Conversation on MyPeers**

Sign up in just seconds to connect with Head Start and early childhood colleagues around the country on this and other topics. Community members are already networking, sharing, and learning from each other.

### **Get the Latest from HeadStart.gov**

Subscribe now for curated tools, resources, and updates from HeadStart.gov.

**[EMAIL EXTERNAL] Register Now: Webinar on Improving Educational Freedom for Young Children and Families**Office of Child Care <info@occ.acf.gov>  
fo: aclape@gdoe.net

Fri, Jun 6, 2025 at 3:40 P

View as a webpage / Share



Announcement

**Webinar: Improving Educational Freedom for  
Young Children and Families  
Wednesday, June 18, 2025  
12 – 1 PM ET**

[Register Now!](#)

On April 29, 2025, the Administration for Children and Families (ACF) announced a suite of guidance across five programs to expand choices for parents in their children's education and early learning. The guidance aims to support federally funded programs to expand school choice as part of President Trump's Executive Order 14191 "Expanding Educational Freedom and Opportunity for Families."

Join this webinar for an overview of how federal funds can be used to support parents in choosing the educational services that best meet their specific needs and values.

**Key Topics**

In this webinar, we will be discussing:

- New guidance to help states and communities to expand educational freedom and opportunities for families.
- How federal funding can be used to expand the care options families can access and empower families to make their own decisions regarding the child care and after school options that best fits their child's needs.

**Presenters**

In this webinar, you will hear from:

- Andrew Gradison, Acting Assistant Secretary
- Dr. Laurie Todd-Smith, Deputy Assistant Secretary for Early Childhood Development
- Senior leaders across ACF spearheading these efforts in the following program offices:
  - Office of Early Childhood Development (ECD)
  - Office of Child Care (OCC)
  - Office of Family Assistance (OFA)
  - Office of Community Services (OCS)
  - Office of Head Start (OHS)
- Ben O'Dell, Senior Advisor/Acting Director, HHS Faith Center

**How to Register**

Select the link to register: [https://www.zoomgov.com/webinar/register/WN\\_bhx8-iKpRx-v1wAFgrq5g](https://www.zoomgov.com/webinar/register/WN_bhx8-iKpRx-v1wAFgrq5g)

**Questions?**

Please contact [webcasts@hsicc.org](mailto:webcasts@hsicc.org) for more information about registration, access, and alternate phone lines. Automated closed captions are available for attendees.

**Office of Early Childhood Development (ECD)**[Website](#) | [Manage Subscription](#) | [Contact us](#)